

**CORRIGENDUM**

- Ref 1:** Advisory to Information Technology/ITES & Business Process Management Sector, dated 03.05.2020
- 2:** Proceeding of the Technical Analytical Committee meeting held on 12.05.2020.
- 3:** Meeting with the Office bearers of NASSCOM & ORRCA on 13.05.2020.

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Sl. No.	Section	As per Circular	Revised
1	1.1	Dedicated transportation facility to be arranged with social distancing, as per the guidelines issued by MoHFW, GOI, for employees commutation without any dependency on the public transport system and limiting the travel by personal vehicles.	Dedicated transportation facility to be arranged with social distancing, as per the guidelines issued by MoHFW, GOI, for employees commutation without any dependency on the public transport system and limiting the travel by personal vehicles.  However, Employees are permitted to use personal vehicles as per the prevailing lockdown guidelines in the respective cities.
2	1.3	Employees to be screened before entering the vehicle using Thermal Scanner by designated person by holding the thermal scanner at a distance of 3 to 15 cm from the commuter's forehead. If temperature $>37.5^{\circ}\text{C}$ ( $99.5^{\circ}\text{F}$ ) such employees should not be allowed to board the vehicles.	Employees to be screened before entering the public transport/buses/vehicles with more than 4 passengers, using Thermal Scanners by designated persons holding the thermal scanner at a distance of 3 to 15 cm from the commuter's forehead. If temperature $>37.5^{\circ}\text{C}$ ( $99.5^{\circ}\text{F}$ ) such employees should not be allowed to board the vehicles.  However, employees using personal vehicles shall only be screened before entering the premises.
3	2.4	Employees to sign Self-declaration (Annexure-4) of the symptoms	Employees to sign in a common register/declaration form at the

		which is made available, and hand-over to the attendant/factory entrance every day.	entrance declaring they are asymptomatic.
4	2.8	Surveillance of entrance, cafeteria, workspace through CCTV monitoring for physical distancing and practices. The CCTV footages should be examined by the Nodal Officer of the Company on a regular basis & notices should be issued to the employees violating physical distancing norms. The footages should also be sent to the Office of Additional Deputy Commissioner of the district/Special, Commissioner, BBMP on a fortnightly basis.	Surveillance of entrance, cafeteria and all other common spaces/ public places through CCTV monitoring for physical distancing practices. The CCTV footages should be examined by the Nodal Officer of the Company on a regular basis & notices should be issued to the employees violating physical distancing norms. The footage should be produced/handed over to the Office of Additional Deputy Commissioner of the district/Special Commissioner, BBMP as and when necessary.
4	3.1	All employees shall wear face masks at all times at the work place, and adequate stock of such face covers shall be made available.	All employees shall compulsorily wear face mask in common areas/public places/places where it is difficult to maintain physical distancing.
5	5.14	Designated nodal person from the facility will coordinate the COVID19 related activities in the workspace and designated person must liaise with health department for advice.	A suitable Nodal Officer for COVID19 for the organization can be nominated by the Company Head, they should coordinate the COVID19 related activities in the workspace and designated person must liaise with health department for advice.

  
Commissioner,

Health & Family Welfare Services

**Copy for necessary action:**

1. DC/CEO of all districts.
2. DHO/RCHO/DSO's of all districts.

**Copy for information:**

1. Chief Secretary to GoK, Vidhana Soudha Bengaluru.
2. Additional Chief Secretary, GoK, H&FW, Bengaluru.

3. Mission Director, NHM, Bengaluru.
4. OSD, SSU Covid-19.
5. Director, H&FWS, Bengaluru.
6. Project Director, RCH, Bengaluru.
7. Project Director, IDSP, Bengaluru.
8. Joint Director, CMD, Bengaluru.

